

**AN ORDINANCE AMENDING THE BUILDINGS & STRUCTURES ORDINANCE  
OF THE TOWN OF DUCK, NORTH CAROLINA BY ADDING  
A REVIEW PROCESS FOR BUILDING INSPECTION DECISIONS**

**Ordinance 17-17**

**WHEREAS**, N.C. Session Law 2017-130 created a requirement for local governments to establish an internal review process for building inspection decisions; and

**WHEREAS**, the Planning Board has reviewed the proposed standards and recommended approval of this ordinance; and

**WHEREAS**, the Town Council has found this ordinance to be consistent with the Town's adopted CAMA Land Use Plan; and

**WHEREAS**, the Town Council has determined that is in public interest to establish a fair and reasonable internal review process from building inspection decisions in compliance with the N.C. General Statutes.

**NOW THEREFORE BE IT ORDAINED** by the Town Council for the Town of Duck, North Carolina that the Building & Structures Ordinance shall be amended as follows:

**PART I.** That Subsection 151.33 of the Town Code be added with the following wording:

**“151.33 REVIEW OF DECISION.**

(A) An applicant or permit holder has the right to request an informal internal review of any inspection decision made by a building inspector. Such review will be conducted by the Director of Community Development.


(B) A decision on the review must occur within a reasonable timeframe. The Town of Duck will strive to conduct its review within five (5) working days from the submission of a complete application for review.

(C) In instances where the Director of Community Development is not available to complete the review within a reasonable timeframe, the review may be conducted by the Town Manager.

**PART II.** This ordinance shall be effective upon its adoption.

  
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Don Kingston, Mayor

ATTEST:

  
Lori Ackerman, Town Clerk



Date adopted: February 7, 2018

Motion to adopt by: Mayor Pro Tempore Monica Thibodeau

Vote: 5 AYES 0 NAYS

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