

**TOWN OF DUCK
LUNCH & LEARN SESSION
April 21, 2016**

The Lunch and Learn Session for the Town of Duck convened at the Paul F. Keller Meeting Hall at 1:00 p.m. on Thursday, April 21, 2016.

TOWN COUNCIL MEMBERS PRESENT: Mayor Don Kingston.

PLANNING BOARD MEMBERS PRESENT: Vice Chair Mark Murray; Member Ron Forlano; Member James Cofield and Member Tim McKeithan.

BOARD OF ADJUSTMENT MEMBERS PRESENT: Chair Olin Finch; Vice Chair Sandy Whitman and Member Bill Guillaume.

OTHERS PRESENT: Director of Community Development Joe Heard and Town Clerk Lori Ackerman.

The Lunch and Learn session was called to order at 1:01 p.m. by Board of Adjustment Chair Olin Finch and Planning Board Vice Chair Marc Murray. Mayor Don Kingston noted that there wasn't a quorum of Council present.

Director Heard stated that the first training module covered special and conditional use permits. The second module covered exactions.

TRAINING MODULES

All in attendance, including members of Town Council, the Planning Board and Board of Adjustment, watched two training modules produced by the University of North Carolina School of Government. Director Heard fielded comments and questions from the members during and after each module.

ADJOURNMENT

There being no further discussion, Board of Adjustment Chair Olin Finch and Planning Board Vice Chair Marc Murray adjourned the meeting.

The time was 2:18 p.m.

/s/ Lori Ackerman, Town Clerk